

DEPARTMENT OF THE ARMY MRD-R 415-1-2
Missouri River Division, Corps of Engineers
P.O. Box 103, Downtown Station
CEMRD-CO-C Omaha, Nebraska 68101-0103

Regulation
No. 415-1-2

15 May 1988

Construction
REPORTING CONSTRUCTION PROGRESS -
MILITARY AND CIVIL CONSTRUCTION (RCS)MCC-23

1. Purpose. This regulation establishes a uniform basis for reporting construction progress of all military and civil construction.
2. Applicability. This regulation is applicable to all elements and subordinate organizations of the Missouri River Division.
3. References.
 - a. ER 1-1-11, Network Analysis System.
 - b. ER 415-1-303, Construction Contract Progress and Schedules.
 - c. ER 1180-1-1, Engineer Contract Instructions, Changes 1-4.
 - d. EP 415-1-260, Resident Engineer's Management Guide.
 - e. EP 415-345-2, 3, 4, Automated Military Construction Progress Reporting System (AMPRS).
 - f. Contract Clause, GC 54, Schedule for Construction Contracts.
4. Policy. Construction progress will be reported monthly, projected as of the last day of the month. Progress will be determined from ENG Form 2454 (Construction Progress Chart) or from the Network Analysis System (NAS) as specified in the contract.
5. Procedures. ENG Form 2454, Column "a", should include all the major features of work to be accomplished under the contract. These may be the same as, but are not limited to, the items shown on the bid form. In some cases, it may be necessary to break down the bid items of lump sum features into additional features to give a more complete picture of the progress of the job. The progress for each feature of work will be prepared on the basis of work in place. The progress report will indicate Notice to Proceed date and completion date and will be updated as necessary to accommodate accurate progress evaluation. Settled modifications that change contract duration will require a revision to the progress schedule when the change in duration exceeds 5% of the original contract period, or 30 days.

6. Submissions.

a. Initial Submission. Progress Charts or Network Analysis shall be sent to CEMRD-CO-C within five days after initial approval by the District. One copy of the complete Progress Chart shall be sent. When NAS is used, one diagram and an entire set of printouts shall be sent.

b. Updates. One copy of Progress Charts are to be submitted to CEMRD-CO-C when revised. When NAS is used, one complete set of the update (printouts) and NAS diagram shall be submitted to CEMRD-CO-C for major network revisions only. Where the construction contract requires the submission of the programs necessary for the government to receive updating by floppy disk, CEMRD-CO-C shall be included in the offices to be provided this programing.

c. Quarterly Narrative. In addition to the previously required updates, a narrative report shall be submitted for each project that is reported over 5% or 30 days behind schedule. Narratives shall be District-prepared and supplement any contractor narrative that may be submitted. Narrative shall include, as a minimum, an explanation of what caused delay or slippage, when progress recovery is expected, what contractual actions have been taken and/or contemplated, when contemplated actions will be taken, and any other pertinent information. This narrative shall be submitted by letter to reach CEMRD-CO-C not later than 15 days following the end of the reporting period.

d. Suspension/Acceleration Reports. The District shall notify CEMRD-CO-C, telephonically, within five days of any contract which becomes subject to a suspension of work/stop work order or an acceleration directive. Telephonic notification will also be provided for status reporting of this subject, as required.

e. Reports. One copy of the automated Construction Status Report/Construction Managers Report and Construction Earnings Report will be submitted to CEMRD-CO-C within 15 days following the end of the month.

FOR THE COMMANDER:

/s/
DONALD E. HAZEN
Colonel, Corps of Engineers
Deputy Colander

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